



Leicester
City Council

WARDS AFFECTED
All Wards

FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:

CABINET	10TH DECEMBER, 2007
CORPORATE DIRECTORS BOARD	11TH DECEMBER, 2007
PERFORMANCE AND VALUE FOR MONEY SELECT COMMITTEE	14TH JANUARY, 2008

SCHEME OF DELEGATION - CONTRACTS

REPORT OF THE DIRECTOR OF RESOURCES

1. PURPOSE OF REPORT

This is a regular report to provide Cabinet with a summary of decisions made at Corporate Director level in consultation with Cabinet Leads.

2. REPORT

A summary of the decisions made by the Chief Executive / Corporate Directors in consultation with the relevant Cabinet Lead members during the period 1st September to 30th November, 2007 is shown attached as **Appendix A**.

Also, for the first time this report includes a summary of Corporate level decisions made regarding contracts valued at £100,000 upwards following consultation with Cabinet Leads. This is shown as **Appendix B** and includes information from July onwards, when requested by Cabinet.

This information will be reviewed by the Performance and Value for Money Select Committee at its meeting in January.

Information regarding dates of decisions and Member consultation will be included in future reports.

3. RECOMMENDATIONS

Cabinet is recommended to note the summary of decisions made at Corporate Director level in consultation with Cabinet Leads, as summarised in **Appendices A and B**;

4. **HEADLINE FINANCIAL AND LEGAL IMPLICATIONS**

There are no direct financial implications arising from this report.

Legal implications: it is within Cabinet's remit to keep under review and change its Scheme of Delegation as necessary.

OTHER IMPLICATIONS	YES/NO	Paragraph references within supporting information
Equal Opportunities	No	
Policy	No	
Sustainable and Environmental	No	
Crime and Disorder	No	
Human Rights Act	No	
Elderly/People on Low Income	No	

5. **BACKGROUND PAPERS – LOCAL GOVERNMENT ACT 1972**

The Council's Constitution, including Cabinet's Scheme of Delegation; and records received by the Town Clerk from Corporate Directors which have been used to compile this report.

6. **RISK ASSESSMENT MATRIX**

Delete if not required and renumber paragraphs.

This only needs to be included if appropriate with regard to the Council's Risk Management Strategy

Risk	Likelihood L/M/H	Severity Impact L/M/H	Control Actions (if necessary/appropriate)
1			
2			
3			
4			
5			
6 etc			

7. **CONSULTATIONS**

Chief Executive and all Corporate Directors
Charles Poole, Service Director – Democratic Services
Geoff Organ, Head of Corporate Procurement, Support and Income

8. **REPORT AUTHOR**

Peter Nicholls, Service Director – Legal Services, x6302

DECISION STATUS

Key Decision	No
Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)

APPENDIX A

DECISIONS MADE BY CORPORATE DIRECTORS / CHIEF EXECUTIVE IN CONSULTATION WITH CABINET LEADS DURING THE PERIOD 1ST SEPTEMBER TO 30TH NOVEMBER, 2007

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
6 th September, 2007	Temporary funding to LUCA to assist them during the current financial year pending a decision on future funding from the Council.	R&C R. Watson	Cllr. Connelly	Confirmed support to Cabinet members.	6 th September, 2007
6 th September, 2007	Fund Navrati, Deshera and the Horticultural show for a further 12 months period on the same conditions as before, pending a review of the criteria for Council funding support to festival and events.	R&C R. Watson	Cllr. Connelly	Agreed	6 th September, 2007
6 th September, 2007	Contribution to the Knighton Lane Artists Group.	R&C R. Watson	Cllr. Connelly	Confirmed support of Cabinet members and agreed that the award be conditional on the achievement of agreed outputs to the discussed with the group.	6 th September, 2007

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
6 th September 2007	Two Christmas trees. One at the Clock Tower the other on Humberstone Gate West.	R&C J. Miller	Cllr. Kitterick	Confirmed	6 th September, 2007
11 th September, 2007	Pocklington's Walk	Resources	Cllr. Willmott	Approved the sale of three buildings at 1-9 Pocklington's Walk	3 rd September, 2007
11 th September	Pocklington's Walk	Resources	Cllr. Willmott	Delegate authority to the Corporate Director of Resources in consultation with the Lead member for Resources to proceed with development B in the event that the higher bid does not proceed to completion.	3 rd September, 2007
18 th September, 2007	Devonshire Place – marriages and partnerships ceremonies	Resources	Cllrs. Willmott and Kitterick	Approval for renewal of licence to operate as a venue for marriages and partnership ceremonies.	12 th September, 2007
25 th September, 2007	Vestry Street works to continue through the Christmas moratorium	R&C J. Miller	Cllr. Kitterick	Confirmed agreement	25 th September, 2007

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
25 th September, 2007	Option 2 residents will pay the total cost of footway crossing extension and 50% of the cost of the additional beacon construction work) so long as there are exemptions for people with disabilities.	R&C J. Miller	Cllr. Kitterick	Supported.	25 th September 2007
27 th September, 2007	Appointment of /Andy Keeling to BSF LEP directorships	Resources	Cllrs. Dempster, Follett, Suleman and Willmott	Supported the appointment.	25 th June, 2007
28 th September, 2007	Authority to proceed to stage 2 of early works for the phase 1 BSF schools.	Resources	Cllrs. Willmott and Dempster	Supported the decision	24 th September, 2007
17 th October, 2007	Final terms for disposal of Blackbird Road Playing Fields	Resources	Cllr. Willmott	Supported the decision.	3 rd October, 2007
18 th October, 2007	Cabinet agreed expenditure totalling £500,000 for the Disability Discrimination Act improvements budget 2007/8	Resources	Cllr. Willmott	Supported the decision	2 nd April, 2007
22 nd November, 2007	Funding for specialist advisers to the CLABs review.	Resources	Cllrs. Willmott, Mugglestone and J. Blackmore	First 2 supported the action under the urgency procedure	13 th November, 2007
22 nd November, 2007	Sale of Blackbird Road Playing Fields to Redrow Homes (East Midlands) Ltd.	Resources	Cllr. Willmott	Supported this decision.	13 th November, 2007

CONSULTATION ON CONTRACTS OVER £100,000K

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
NOT AVAILABLE	Insurance cover and claims handling contract	Resources	Councillor Willmott	Agreed	NOT AVAILABLE
	Parking Enforcement Services contract	Regeneration & Culture	Councillor Mugglestone	Agreed	
	Provision of a Housing Related Floating Support Service for Women from Black and Minority Ethnic Communities who have Experienced Domestic Violence	Adults and Housing	Cabinet	Agreed	
	Civic Magazine (Link) Printing Service Leicester Link contract	Resources	Cabinet	Agreed	
	City Centre Pedestrian Wayfinding Project – Fingerposts contract	Regeneration & Culture	Councillor Kitterick	Agreed	
	Provision of a Housing Related Floating Support Service for Refugees	Adults and Housing	Cabinet	Agreed	
	Development, Replacement and Installation of On-Street CCTV Equipment and System Maintenance contract	Regeneration & Culture	Councillor Kitterick	Agreed	
	Host for Local Involvement Network (LINKs) contract	CXO	Member involvement through the LAA.	Agreed	
	External Painting, Citywide contract	Adults and Housing	Councillor Bhatti	Agreed	
	Bathrooms – Sanitaryware contract	Adults and Housing	Cabinet as part of the Capital Programme	Agreed	

Date of decision	Nature of decision	Corporate Director	Member(s) consulted	Nature of Members' comments	Date of Member consultation
11 Oct 2007	Off site processing services for processing HB claims – to be used at peak times and to prevent backlogs occurring	Adults and Housing	HB Committee	The HB committee reports stated that off site processing would be used – no objections raised Agreed	Agreed under previous administration
26 Nov 2007	WISCP New service level agreement between WISCP and Leicester City Council	Adults and Housing	Councillor Stephen Corral - Cabinet lead	Supported in order to secure culturally appropriate services for vulnerable older people	Briefings during Aug – October 07
26 Sept 2007	National Autistic Society / 01.10.07 to 30.09.08 with provision for further one year extension if required.	Adults and Housing	DPC signed under previous processes.		